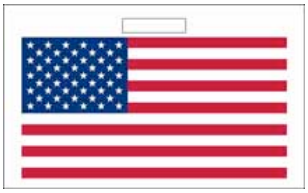

whiteboardsUSA.com

whiteboardsUSA.com
21 Grandview Drive
Normal, IL 61761-4071
Phone: 309-830-4085
whiteboardsUSA@comcast.net

ORDER FORM

Note: This order form is for payment with order only; it is not a substitute for a duly authorized purchase order.

BILL TO		SHIP TO (check box if same as billing address) ☐	
Name:	_____	Attention:	_____
Institution:	_____	Institution:	_____
Address:	_____	Address:	_____
	_____		_____
City/State/Zip:	_____	City/State/Zip:	_____
Phone:	_____	Phone:	_____
E-mail:	_____	Date:	_____

Payment Method:

☐ Check Enclosed Check #: _____

Item Description	Quantity *	Unit Price	Total
		SUBTOTAL	
		Illinois residents only: Add Sales Tax 7.5%	
		Please add shipping charges:**	
		TOTAL	

* Minimum order six (6) whiteboards of same size; otherwise, a $15 boxing fee will re required.

** Shipping charges:

Please e-mail us for a quote. We ship using the most economical ground delivery.

Prices are in U.S. dollars and are F.O.B. shipping point.
Prices are subject to change without notice.

NOTE: This form should be used for "payment with order only." This form is not a substitute for a duly authorized purchase order. This form may be used in conjunction with a purchase order but this is not necessary if the purchase order contains all information requested above.